

**Village Charter Academy
Board Minutes
March 25, 2023@ 9:10a.m.
Village Charter Academy, Room 19**

AGENDA

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	_____	___X___
Michael Heatherton	___X___	_____
Cheryl Sanders	___X___	_____
Elayne Berg-Wilion	___X___	_____
Jirusha Lopez	___X___	_____
Brian Matthews	_____	___X___

III. Public Comment- No public comment.

IV. Approval Of Minutes: Motion to approve minutes from February 25, 2023, special and regular meeting by Heatherton, seconded by Sanders. Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

V. Reports

1. Director's Report
2. Committee Reports
 - a. Academic Excellence
 - b. Community Partnership

VI. Agenda Items for Discussion and Possible Action

1. Academic Report- Star Middle of the Year Data Report.
2. Motion to approve Revised Fiscal Policies by Lopez , seconded by Sanders . Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

3. Motion to approve Expanded Learning Opportunity Plan (ELOP) by Sanders, seconded by Heatherton. Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

4. Discussion and possible approval of Summer School Contracts.

a. Motion to approve contract for Boys and Girls Club by Lopez, seconded by Heatherton. Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

b. The Board directed the Director of Operations to seek legal advice on the proposed contract for partnership with Urban Promise.

VII. Budget Report and Budget Related Items for discussion and Possible Action

1. Discussion of staff salary scales and comparison to surrounding schools and district, including administrative, certificated and classified.

a. Motion to approve new salary scale for Certificated Teachers that reflects a 5% increase effective 2023-24 school year by Berg-Wilion, seconded by Heatherton. Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

- b. Motion to revise Administrative Salary Scale, adding 3% annually to Level 8, beginning at Level 9 through 15. The Board reserves the right to revisit and revise the Administrative Salary Scale at any time by Sanders, second by Heatherton . Passed unanimously.

2. Budget Presentation by Ed Tec. Possible approval of new 23-24 salary scales.

- a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Heatherton, seconded by Berg-Wilion . Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

VIII. Annual Meeting Agenda:

- A. Motion to Elect Board members to fill vacancies. (E. Berg- Wilion and D. Pritchard) by Heatherton , seconded by Lopez . Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

- B. Motion to Elect Elayne Berg-Wilion President, Michael Heatherton Vice President, Jirusha Lopez Treasurer/Fiscal Officer, Cheryl Sanders Secretary by Lopez, seconded by Heatherton . Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

F. Motion to Set regular meetings (time, place and day) as follows by Sanders , seconded by Heatherton . Passed unanimously.

- Saturday, August 26, 2023 at 9:00 am
- Saturday, September 23, 2023 at 9:00 am
- Saturday, October 21, 2023 at 9:00 am
- Saturday, December 2, 2023 at 9:00 am
- Saturday, January 20, 2024 at 9:00 am
- Saturday, February 24, 2024 at 9:00 am
- Saturday, April 20, 2024 at 9:00 am
- Saturday, May 18, 2024 at 9:00 am
- Saturday, June 15, 2024 at 9:00 am

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

G. Motion to Recognize departing Board member Susan Pritchard- Musone by Lopez , seconded by Heatherton . Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

H. Review/Revise/Readopt in resolution form School policy regarding the Board's Conflict of Interest and Code of Ethics by Berg-Wilion , seconded by Heatherton. Passed unanimously.

	Yes	No

Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

J. Review/Revise/Readopt in resolution form the Board's Bylaws by Sanders, seconded by Berg-Wilion. Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

Motion to adjourn meeting at 12:21pm by Sanders, seconded by Heatherton. Passed unanimously.

	Yes	No
Michael Heatherton	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	